**Correctional Education Association Region 1**



**Qualification for Selection as Teacher of the Year**

1. The individual selected must spend at least 51% of their time in classroom instruction.
2. The individual selected must have taught in a correctional facility for a minimum of two years.
3. **In order to accept the nomination, the individual selected must become a CEA member.**
4. The individual selected must have demonstrated leadership qualities and be active in promoting improvements in correctional education.
5. The individual selected must have demonstrated devotion to the teaching profession as evidenced by a willingness to work beyond their job description.

**Instructions**

1. A nomination letter must accompany the application.
2. Nominations should be by the teacher’s immediate supervisor, principal, or superintendent. Also, any current CEA member in good standing for at least 3 years can nominate an instructor. **One recommendation MUST be by the teacher’s immediate supervisor who can provide verification that the teacher selected will be granted time to attend the 79th Annual CEA International conference on August 10 – 13, 2025 at the Sheraton Pittsburgh Hotel Station Square 300 W. Station Square Dr., Pittsburgh, PA, 15219.**
3. No less than two (2), but no more than (4) recommendations must be included with the application.
4. Verifying documentation in the form of reviews, news articles, etc. may be attached to the application, but the entire packet must be reproducible.
5. The nominated teacher may write their response to the questions in a different document.

Dear Correctional Educator,

Below is the application for the CEA Region 1 Teacher of the Year Award. **Please complete the packet including a recent photo and return it to: region1@ceanational.org by April 4, 2025.**

**The 2025 Region 1 Teacher of the Year must be able to attend the 79th Annual International CEA Conference to be held at the 79th Annual CEA International conference on August 10 – 13, 2025 at the Sheraton Pittsburgh Hotel Station Square 300 W. Station Square Dr., Pittsburgh, PA, 15219.**

Upon verification of receipts and attendance, the Teacher of the Year for Region 1 will be reimbursed. Reimbursement must follow their state’s travel requirements.

**Correctional Education Association**

**2025 Teacher of the Year Nomination Form Region 1**

Name:

Facility: State:

Supervisor Name: Telephone number:

Number of years as educator: Number of years as a correctional educator:

Previous Correctional Experience add columns as needed

|  |  |  |
| --- | --- | --- |
| Dates | Institution and Location | Position |
|  |  |  |
|  |  |  |
|  |  |  |

Related Experience:

Extraordinary Contributions to Correctional Education (This section should include activities that improve the education program or enhance the well-being of the students. They can be part of the regular school program or extracurricular, and they can occur during the regular school day or beyond normal working hours.)

1. Description of the Extraordinary Contribution(s):
2. Universality of Application (Can it be applied to other correctional schools or is its application limited to one school? Explain):
3. Importance of Contribution:

Professional Growth

1. Professional Courses beyond Certification Requirements:

Background Information

1. Professional Duties:
2. Academic and/or Vocational Background and Experience:
3. Community Activities:
4. Hobbies and Interests:

Statement of Personal Philosophy (Completed by the nominee):

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, membership # \_\_\_\_\_\_\_\_\_\_\_\_\_\_ accept the nomination and agree to complete the necessary forms and to participate fully in the Teacher of the Year process.

Signed: Telephone:

Address: